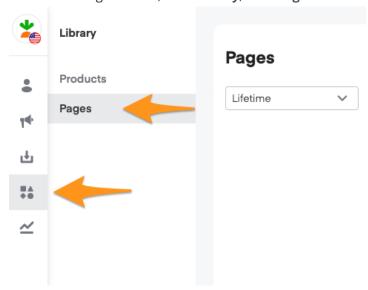
# Setting up Pages

# Design a new Page

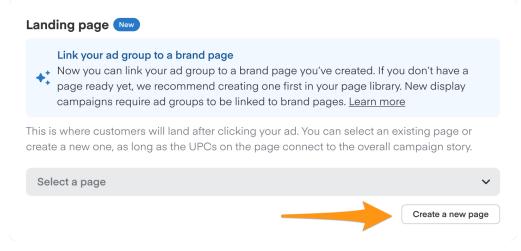
Contact your Account Manager if you don't have access to the Create pages feature.

### To set up your new Page—

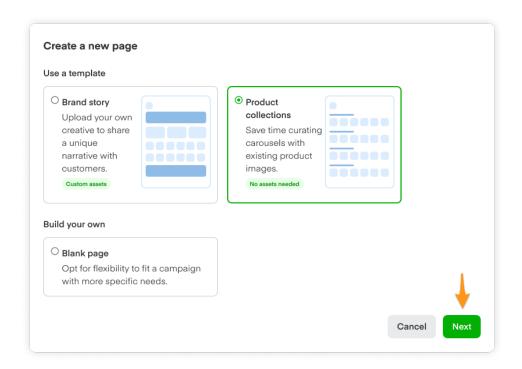
- 1. You can set up a new Page directly from your Library or during campaign creation—
- In the left navigation bar, click Library, then Pages.



• From campaign creation, click Create a new page.



- 2. Click **Brand story** or **Product collections** to build your page from a template, or click **Blank page**. We recommend using a template.
- 3. Click Next.



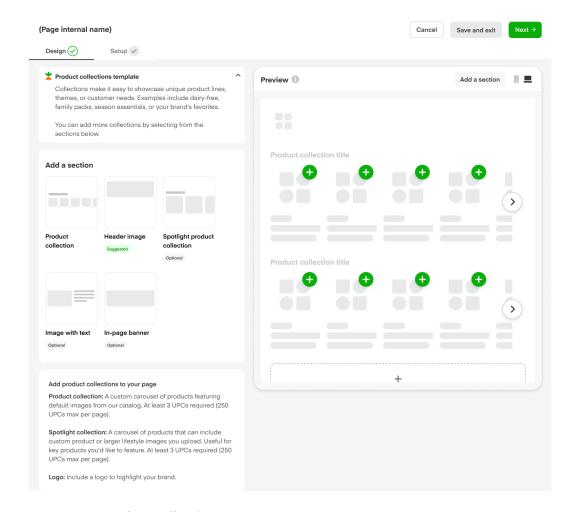
The rest of the Page design process depends on which template you use, including—

- Product collections
- Brand story
- Blank page

### **Product collections**

This template makes it easy to build item-forward Pages with optional creative assets. It's designed for a fast implementation for e-commerce and emerging brand teams, optimized for sales-based campaign objectives.

We recommend organizing products into collections based on customer need (ex. dairy-free, family packs, season essentials, or your brand's favorites) to maximize basket size.

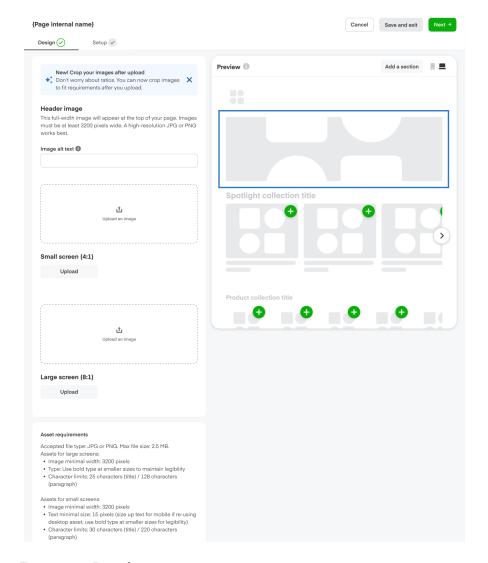


### To set up a Product collection page—

- 1. Add a **Title** and select 3-30 UPCs.
  - o Optional: Add additional **Product collections** to feature your full product suite.
  - o Optional: Add a logo to help drive brand recall.
- 2. Click Next.

## Brand story template

This template is for brands who want to create an immersive post-click experience with engaging, branded creative. It helps reach campaign objectives.



### To set up a Brand story page—

- 1. Upload a **Logo** and **Header image**. These assets appear at the top of your page to identify your brand and create a consistent user experience.
  - Your header image must include alt text explaining the image for consumers using screen readers. Alt text must include the product name(s) or brand(s) and clearly describe the image.



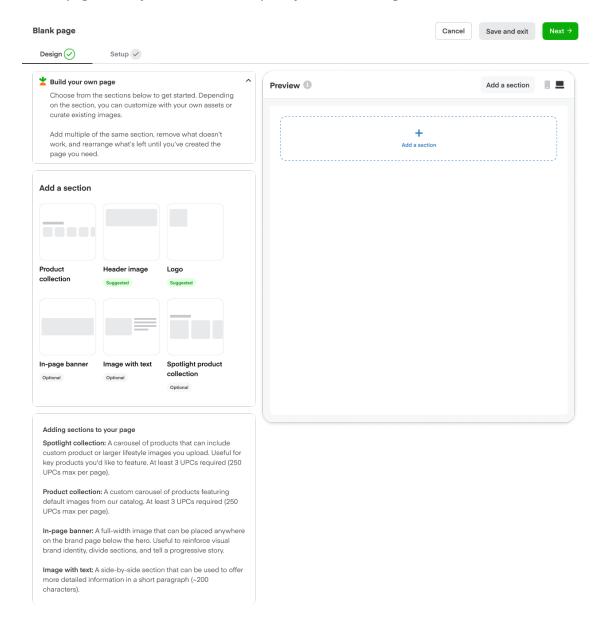
Your logo and header image also must meet the following Asset requirements—



- Use the built-in cropping tool to adjust the width and height of your image.
- 2. Click Next.

# Blank page

A blank page allows you to create a completely customized Page.

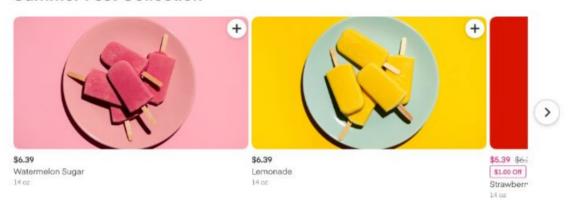


You can build your Page from the following sections—

### **Spotlight product collection**

These collections feature larger product images in a carousel of 3-20 UPCs. You can upload product lifestyle images or use the standard product images from our catalog.

### **Summer Fest Collection**



**Note:** These lifestyle images only display on your brand page. The standard product images still display in other storefronts on Instacart.

To add a spotlight product collection—

- 1. In the preview pane, click the **Spotlight product collection** module.
  - If you don't see this module, click **Add a section** at the top of the preview pane and choose **spotlight product collection** on the left side.
- 2. On the left, enter a title for your spotlight product collection.
- 3. Add your UPCs individually or in bulk.
- 4. Click **Upload custom image** to upload a lifestyle image for any UPC.
  - o Lifestyle images must show the product.
  - If you don't upload a lifestyle image, it defaults to the standard product image from our catalog.
- 5. Use the built-in cropping tool to adjust the width and height of your image.

For a consistent user experience, we don't recommend uploading custom images for only some UPCs in a spotlight product collection. All UPCs should feature the same image type (either custom lifestyle or standard product images).

### **Product collection**

Standard product collections are similar to spotlight product collections, without the ability to customize the product images.

# Celebration Collection \$4.99 \$4.99 Orange Creamsicle 14 oz "Here Comes the Sun" Collection \$4.99 \$4.99 \$4.99 Complies Smores 14 oz The complies Smores

We recommend creating product collections for different themes or user needs. Here are a few ideas—

- A collection of best sellers (best for evergreen campaigns).
- A collection of limited-time products (best for seasonal campaigns).
- Collections for different subcategories (ex. cereal, bars, and pastries on a breakfast themed page).
- Collections for different dietary preferences (ex. vegan, gluten free, etc.)

To add a product collection—

- 1. In the preview pane, click the **Product collection module**.
  - If you don't see this module, click Add a section at the top of the preview pane and choose product collection on the left side
- 2. On the left, enter a title for your product collection.
- 3. Add your 3-30 UPCs individually or in bulk.

### In-page banner

An in-page banner is a full-width Image you can place anywhere on the page below the header image.

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### To add an in-page banner—

- 1. Scroll down on the preview pane and click the **in-page banner** module.
  - If you don't see this module, click Add a section at the top of the preview pane and choose inpage banner on the left side.
- 2. Enter alt-text for your banner.
  - To see the alt text requirements, hover over the i icon.
- 3. Upload your large screen and small screen images.
  - Use the built-in cropping tool to adjust the width and height of your images.

### Image with text

An image with text includes an image next to a text section. This can convey more detailed information with a supporting graphic.



We recommend images with text sections for inspiring new use cases (ex. recipes or product hacks) or telling your brand story (ex. history, corporate sustainability, social impact).

### To add an image with text—

- 1. Scroll down on the preview pane and click the **image and text banner** module.
  - If you don't see this module, scroll to the bottom of the preview pane and click Add a section

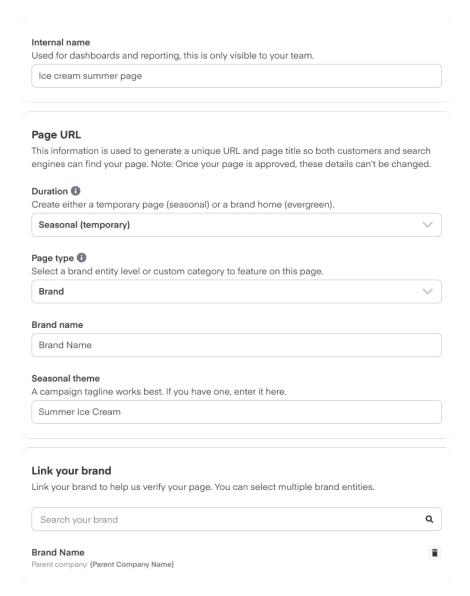
to add a new image and text banner.

- 2. Enter alt-text for your image.
  - To see the alt text requirements, hover over the i icon.
- 3. Upload your large screen and small screen images.
  - Use the built-in cropping tool to adjust the width and height of your images.
- 4. Enter a title and text for your banner.

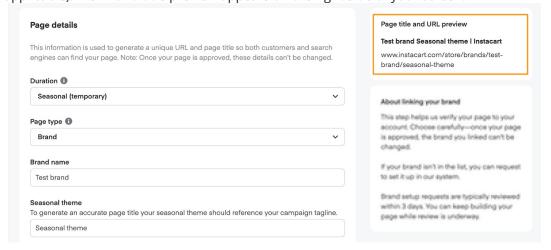
# Page setup

Once you complete the Page design, complete your Page setup—

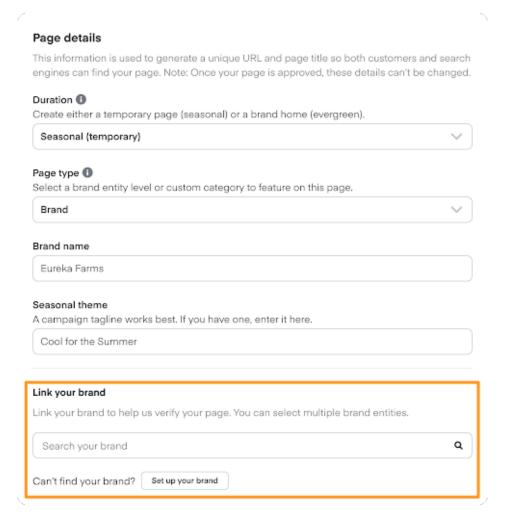
- 1. Choose the **Duration** (evergreen or seasonal) and **Page type** (brand, sub-brand, or custom category).
- 2. Enter your Brand name, sub-brand name, or parent company name.
  - Once you choose a brand, sub-brand or parent company name, you must use the same naming structure on all your pages.
  - o For example, if you use California Pancake Company, you can't use CPC on another page.
  - This is for search engine optimization purposes to ensure your pages are indexed properly.
- 3. For seasonal pages only, enter your campaign tagline under **Seasonal theme**.



• The page title and URL auto-generate based on your **brand name** and **seasonal theme** (if applicable). A URL and title preview appears on the right side of your screen.



- You can't update the URL once we approve your brand page. This prevents broken links and helps us provide the best user experience possible.
- 4. For brand and sub-brand pages only: **Link your brand** by searching your brand name and choosing from the dropdown options. If you can't find your brand, choose **Set up your brand**.



### 5. Click **Submit for review**.

Learn more about our Page review process.